

RATLOU LOCAL MUNICIPALITY



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Private Bag X 209
Madibogo
2772

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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

DESCRIPTION	: COMPLETION OF WORKS AT KRAAIPAN FENCING OF CEMETERIES
TENDER NO	: NW381/TECH/10-09/2025/2026
DATE PUBLISHED	: 25 SEPTEMBER 2025
BRIEFING SESSION	: N/A – BIDDERS MAY PRE-ARRANGE WITH MR PASEKA MORE FOR CLARITY, PHYSICAL INSPECTION, AND VERIFICATION OF MATERIALS ON SITE
CLOSING DATE	: 07 SEPTEMBER 2025
TIME	: 11H00a.m
SUBMISSION ADDRESS	: RATLOU LOCAL MUNICIPAL OFFICES SETLAGOLE VILLAGE TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ Tax Compliant will be verified on Proof of registration on Central Supplier Database (CSD)
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBBEE Certificate/ Original (B idder will not be disqualified for not submitting BBBEE))
- ❖ Recent statement as proof of payment of South African municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority
- ❖ CIDB Grading 1SQ or Higher

NB No copies of certified copies will be accepted.

All certified copies should not be more than three months from the date of the advertisement.

The following conditions will apply:

- Price(s) quoted must be valid for a period of 60 days from date of your offer.

Handwritten signatures and initials: JF, P.M, T.M, L



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- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 1, 4, 6.1, 8 and 9** obtainable from Office #45 at the Municipal Offices or from the municipal website.
- The price quotation is expected to be within a threshold of **R30 000** and **R300 000** including VAT
- **80/20 Preferential Points System will apply. (80 points for Price & 20 points for Specific goals)**

The specific goals allocated points in terms of this RFQ	Number of specific goal points Allocated (80/20 system)	Means of Verification
BBBEE Level 01	10	Original/Certified copy of BBBEE
Bidder is located under jurisdiction of Ratlou Local Municipality	10	Proof of Residence of the Company form municipality or traditional council

- **Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.**

N.B Failure to comply with these conditions may invalidate your offer.

TERMS OF REFERENCES

NB: SEPARATE QUOTATION TO BE SUBMITTED BY THE BIDDER IN A COMPANY LETTERHEAD

Ratlou Local Municipality is looking for prospective service provider which will be completing Kraaipan cemeteries by constructing toilets and completion of concrete palisade in the cemeteries yard. Bidders must note materials that is not on BOQ will be on site. Bidders must not quote materials on site.

NO.	DESCRIPTION	RAND (VAT INCL.)
1.	TOTAL VALUE OF THE PROJECTS	R

NOTES TO CONTRACTOR

1. Site Inspection: The contractor must verify all dimensions and conditions before commencement of works.

2. Material Handling: The precast concrete panels for toilets have sustained cracks. The contractor must assess their structural integrity before installation.

3. Fencing Installation: All materials for the fence (concrete palisade poles and supports) are onsite and ready for use. Contractor to verify.

4. Compliance: All works must comply with SANS standards, local bylaws, and health and safety regulations

5. Programme of Works: A detailed work schedule must be submitted before commencement.

T.M
L.
P.M #

6. Payment Terms: Payment will be made per completed and approved milestone.

BILL OF QUANTIRY

NB: Electronic Bill of Quantity is also available upon request

SCHEDULE OF QUANTITIES FOR KRAAIPAN CEMETERY					
ITEM NO	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
1	PRELIMINARIES AND GENERAL				
1.1	Contractual requirements affecting the Contractor	Sum	1		
1.2	The Contractor to provide the following items or as amended in the tender document				
1.2.1	Name board as specified by the client	Sum	1		
1.2.2	Living accomodation for the Contractor's personnel	Sum	1		
1.2.3	Ablution & latrine facilities for the contractor's personnel	Sum	1		
1.2.4	Supply tools & equipments as required by the Contractor	Sum	1		
1.2.5	Water, electricity & communication as required by the contractor	Sum	1		
1.3	Other obligation by the Contractor				
1.3.1	Deal with rain and/or ground water in all types of excavation on site as described in SANS 1200 A section 5.5	Sum	1		
1.3.2	Removal of site establishment	Sum	1		
	TOTAL CARRIED TO SUMMARY PAGE				

T.M
L. JF
P.M

SCHEDULE OF QUANTITIES FOR KRAAIPAN CEMETERY						
ITEM NO	DESCRIPTION		UNIT	QTY	RATE	TENDER AMOUNT
1	FENCING					
(a)	Installation of 30m concrete palisade fence (including excavation, foundation and fixing)		m	30		
(b)	Supply,deliver and install a 5m wide, 1.8m high sliding steel gate with locking mechanism fitted to the gate		item	1		
(c)	Cleaning of site and moving excess material to the nearest dumping site		item	1		
TOTAL CARRIED TO SUMMARY PAGE						

SCHEDULE OF QUANTITIES FOR KRAAIPAN CEMETERY						
ITEM NO	DESCRIPTION		UNIT	QTY	RATE	TENDER AMOUNT
2	ABLUTIONS					
(a)	Inspection of precast concrete panels for structural integrity		Sum	1		
	(Contractor to assess if they are usable)					
(b)	Installation of precast concrete panel walls for four VIP toilets		No	12		
(c)	Installation of precast concrete roofing		No	4		
(d)	Supply, deliver and install toilet seats		No	4		
(e)	Supply, deliver and install steel toilet door sets		No	4		
(e)	Supply, deliver and install ventillation pipes		No	4		
	TOTAL CARRIED TO SUMMARY PAGE					

T-M
L. J.C.
P.M

SUMMARY OF BILLS :KRAAIPAN CEMETERY		
	DESCRIPTION	TENDER AMOUNT
1	PRELIMINARIES AND GENERAL	
2	FENCING	
3	ABLUTIONS	
5	SUB- TOTAL A	
6	CONTINGENCIES (10% of A above)	
7	SUB- TOTAL B	
8	PLUS VAT (15%)	
9	TOTAL MAIN TENDER PRICE	

FUNCTIONALIT

Completion certificate of similar Work Conducted – (Completion certificate should be for your previous work done) **50**

3 - Completion certificate and more 50
 2 – Completion certificate 30
 1 – Completion certificate 20
 0 - Completion certificate 00

Experience of Key Personnel – (Attached CV of Site Agent showing relevant Experience in construction) **30**

3 years or more experience 30
 1 to 2 years experience 20
 Less than 1 year 10
 0 years experience 00

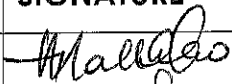
LOCALITY – **20**

Within Ratlou 20
 Within Ngaka Modiri Molema 15
 Within North West Province 10

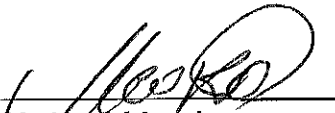
T-M
 P.M. 

NB: Bidders who obtain less than 60% on functionality will be regarded as non-responsive and will not be evaluated further.

MEMBERS OF THE SPECIFICATION COMMITTEE

NAME & SURNAME	DESIGNATION	SIGNATURE
T. Matlhoko	Chairperson	
I. Lekoto	Member	
P. More	Requesting Department	

Approved / ~~Disapproved~~ 


Mr Lloyd Leoko
Municipal Manager

RATLOU LOCAL MUNICIPALITY



MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.4 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.5 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either

the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Means of Verification
BBBEE Level 01		10			Original/Certified copy of BBBEE
Bidder is located under jurisdiction of Ratlou Local Municipality		10			Proof of Residence of the Company form the municipality or Tradition council

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name _____ of
company/firm.....

4.4. Company _____ registration _____ number: _____
.....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation

- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

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